



## University of Wisconsin Center for Agricultural Safety and Health Guidelines for 2008 County Farm Safety Grant

### Overview:

The University of Wisconsin Center for Agricultural Safety and Health announces the availability of funds to award grants for sponsoring farm safety and health education, training, or informational programs. Grants will be awarded for amounts up to \$500.00 per county with groups securing or providing equal matching funds. Proposals are due by **February 1, 2008**. Applications postmarked after the due date **will not** be considered for funding unless funds are still available.

These grants will help county consortia sponsor programs focusing on farm safety and health prevention efforts. Priority will continue for tractor and machinery certification programs in response to state training requirements for youth operating farm equipment on public roads. Funds may also be used for programs such as:

- emergency personnel training for farm accident rescue;
- farm safety training for employees or farm family members;
- farm safety day camps or school programs for youth;
- public policy forum on agricultural safety and health; and
- farm hazard inspections for farmers and farm employees.

In reviewing the grants for selection, an important criterion is the use of funds towards developing a sustainable farm safety education effort. These funds may not be used for food or T-shirts. Use of the funds for just consumable items at a one-time program will not be favorably reviewed.

The programs are to be developed in consultation with county extension personnel, agricultural education instructors, public health personnel, or other persons with expertise or interest in farm safety topics.

### Availability of Funds:

Each county may receive grants totaling not more than \$500 per year.

County consortia are to secure or provide equal matching funds (dollar-for-dollar match) from private or public sources. Wisconsin Act 455 does provide authorization to county boards for providing matching funds for county dollars.

In-kind matches such as printing, telephone charges, or provided materials can total no more than 50% of the matching funds. **Staff time/salaries cannot be used for matching funds.**

Multiple-county grant applications will be accepted. Counties may combine to acquire resources such as displays or equipment that would not be feasible to purchase or develop on an individual county basis. Multiple-county applications must identify one lead group for administration of funds and reporting.

### Duration:

The grants will be awarded in February 2008. Activities and final reports must be completed by December 31, 2008.

### Lead Group:

County consortia must identify a lead group. The lead group will be responsible for administering the grant, completing the final report, and receiving the payment of funds.

**Proposal Format:**

In order for a proposal to be accepted for review, it must include the following items:

1. Cover Page with original signature (form provided)
2. Statement of Need
3. Objectives of Program
4. Major Activities (Procedures)
5. Timeline including starting and completion date
6. Key Organizations, Representatives and Responsibilities
7. Evaluation

How will you evaluate to show your objectives were met and the impact on participants?  
(We are available to assist you with some options for evaluating your program.)

8. Explanation of budget and matching funds – be specific on use of in-kind matches
9. Budget Form (Use the form provided. This form is needed separate from item 8.)

The matching funds are to be a dollar-for-dollar match for the grant amount requested. If the grant amount requested is \$500, then the total of the program matching funds and in-kind matching must equal \$500. Program matching funds are actual dollars from collaborating organizations, participant fees, county boards or sponsorships, etc. In-kind matching are contributed services or materials with an attached dollar value. This includes items like printing, telephone charges, or use of tractors or other equipment.

**Reporting Requirements:**

A final report is required. This report will include evaluation results and will be due by December 31, 2008. Counties previously receiving grants must have final reports in for each year that a grant was awarded before receiving 2008 funding.

**Preparation:**

Submit two single-sided copies. Type size should be no smaller than 12-point type. Binders, tabs, and special covers should be omitted.

**Application Deadlines:**

Proposals are due by **February 1, 2008**. Applications postmarked after the due date **will not** be considered for funding unless funds are still available.

**Application Receipt Point:**

Mail two signed copies to:

UW Center for Agricultural Safety and Health  
Attn: Hallie Kirschner  
460 Henry Mall  
Madison, WI 53706

**For Further Information, Contact:**

Cheryl A. Skjolaas, Interim Director  
UW Center for Agricultural Safety and Health  
460 Henry Mall, Madison, WI 53706  
Phone: 608-265-0568      FAX: 608-262-1228  
E-mail: [skjolaas@wisc.edu](mailto:skjolaas@wisc.edu)  
<http://wiscash.uwex.edu>



**University of Wisconsin  
Center for Agricultural Safety and Health  
2008 County Farm Safety Grant  
Cover Page**

County/Counties: \_\_\_\_\_

Title of  
Lead Group: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ FAX: \_\_\_\_\_

E-mail: \_\_\_\_\_

Title of Program: \_\_\_\_\_

Total Amount Requested: \_\_\_\_\_

Please check that required proposal items are completed.

- Statement of Need
- Objectives of Program
- Major Activities
- Timeline
- Key Organizations, Representatives and Responsibilities
- Evaluation
- Budget Explanation
- Budget Form

This acknowledges that we agree to all terms set forth in the 2008 County Farm Safety Grant Guidelines by the University of Wisconsin Center for Agricultural Safety and Health.

\_\_\_\_\_  
Applicant Contact Person's Signature

\_\_\_\_\_  
Date



**University of Wisconsin**  
**Center for Agricultural Safety and Health**  
**2008 County Farm Safety Grant**  
**Budget Form**

County/Countries: \_\_\_\_\_

Check made \_\_\_\_\_

payable to: \_\_\_\_\_

Budget Items	Grant Amount	County Matching Funds	
		Program Matching	In-kind Matching
<b>Educational Resources</b> (e.g., videotape, curriculum materials) _____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b>Supplies and Small Equipment Items</b> (e.g., cones for tractor driving courses) _____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b>Consumable Supplies</b> (e.g., handouts, paper, printing costs) _____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b>Other</b> _____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____	_____ _____ _____ _____ _____
<b>TOTAL</b>			